



DSC- Academic Year 2018-19

Registration Policy

The Deutsche Schule Charlotte is open to all students with the academic skills and the desire to master the German language. The student body is made up of children of diverse ethnic and language backgrounds. A significant number of our students hear and/or speak German at home. Others hear and/or speak another language besides English or German. Students range in age from 2 to 18 years and come from many different communities in the greater Charlotte area and surrounding counties. We also offer adult classes on demand.

At the Deutsche Schule Charlotte, enrollment numbers are limited only to keep class sizes at a level conducive to a positive learning experience. Due to high demand for our program, we can only guarantee classroom space for our **current students** who register **by June 1, 2018**. While we will do our best to accommodate all returning families, we cannot guarantee spaces for siblings. However, we also give **siblings priority over students of new families until June 1, 2018**. After that date, registration opens to all new families and we admit students on a "first come-first served" basis.

A \$100.00 non-refundable registration fee per student is due at the time of registration. Only after the registrar has received both the registration information and the registration fee, your child's registration will be processed.

Full tuition payment is preferred at the time of registration, however it must be received at the latest on the first day of the new school year. Only registered students with paid tuition will be admitted to the classroom.

If there are more applications than openings, the school will maintain a waiting list. Families with children who could not be accepted may opt to be placed on this list by notifying the Registrar and submitting a payment of a one-time processing fee of \$25.00. Families which were placed on the waiting list and did not get a space for their child(ren) during the school year may register for the following school year during the early registration period for "current families."

Registration Deadlines:

Current families: guaranteed space until June 1, 2018

New Families: August 25, 2018

Tuition: 2-18 year olds: 1 child \$750, 2 children \$1450, 3 children \$1950 ;

Adult Class: 750\$ or 400\$ per semester (Semester payment only possible for adults)

Payment method: Check or Cash

Refund policy: No refunds on registration fee. No refund on tuition, unless family moves.

No prorated tuition on late registrations.

We hope to impress upon you how important it is to register as early as possible, so that classes can be scheduled in advance and the appropriate academic staff can be hired before the new school year starts.